



EVENT RECYCLING REQUEST

**Below you will find details, pricing, and information on recycling services for your event.
Please sign and return this packet by email to: info@southtahoerefuse.com
Questions? (530) 541-5105**

Are you a non-profit organization? _____ No _____ Yes Non-Profit Tax ID # _____

Name of Organization: _____

Contact Person: _____

Phone: _____ E-mail: _____

Event Name: _____

Event Date(s): _____ Start Time: _____ End Time: _____

Event Location: _____

Requested Delivery Date: _____ Pickup Date: _____

- *One hundred (\$100.00) dollar refundable deposit (by check or credit card) is required for all events.*

Identify Your Needs:

How many event attendees are you expecting? _____

Which services would you like at your event? [See page 3 for details & pricing.](#)

Check all that apply:

- ☐ Garbage
- ☐ Recycling (plastic, glass, paper, cardboard, aluminum)
- ☐ Food Waste Separation – State Law requirement for ticketed or 2,000+ attendees
- ☐ Staffing Assistance



Service Details

Recycling Kits

- Six (6), 32-gallon blue recycling receptacles
- Twelve (12), 32-gallon blue bags
- One (1) 4 to 6-yard recycling dumpster, with lock (**Combination for Lock is 2140**)

Place your bagged recyclable materials and loose cardboard in the dumpster. Recyclables will be sorted at our Material Recovery Facility.

Food Waste Recycling

- 32-gallon receptacles and FOOD WASTE ONLY signs
- 32-gallon black bags
- Call (530) 542-8320 for information and to make arrangements for food waste recycling.
- Please be advised we can accept food scraps/waste only, no “compostable” bags or tableware. See Page 3 for a list of acceptable materials. Contaminated materials will be charged additional fees.

Dumpsters for Trash – Per yard disposal fees apply.

- Our office will contact you to determine dumpster size and quantity needs.
- A site map which indicates requested location of dumpsters may be required.
- Access must be adequate and authorized by the property owner.

Service Prices

Event Type	Recycling	Food Waste	Trash	STR Staff
Non-Profit	no charge	\$ 50	per yard charges	\$ 20/hr/per person
For-Profit open to the public	\$ 100/kit	\$ 100	per yard charges	\$ 20/hr/per person
Private i.e., wedding, reunion	\$ 150/kit	\$ 150	per yard charges	\$ 20/hr/per person



Instructions for Successful Event Recycling:

- Your blue recycling dumpster will be delivered per your application. The combination to the lock on the dumpster is **2140**.
- Place the blue recycling containers that are inside the recycling dumpster at strategic locations throughout your event. We suggest that they be next to trash receptacles so that people make the conscious decision to recycle. This will help reduce contamination in your recycling containers. Place an extra blue bag in the bottom of the blue container before lining the container with a blue bag. If it is windy, place one or two full water bottles in the bottom of the container.
- Assign specific staff/volunteers to check the blue recycling containers on a regular basis, every hour or so. When bags are full, they should be removed, a new blue bag placed inside the container, and the full blue bag placed in the recycling dumpster provided for recyclables. Loose, clean, flattened cardboard can also be placed in this dumpster. Be sure that cardboard is flattened so that you have adequate room in your dumpster for the bags of recyclables and the blue recycling containers at the end of your event.
- At the end of the day, collect the blue recycling containers, tie the blue bags up and place everything inside the recycling dumpster. Place the lock on the recycling dumpster so that trash or other contamination is not inadvertently placed in this dumpster.
- Your recycling dumpster will be picked up by STR after your event as indicated on your application form. Your recyclable materials will go to our Material Recovery Facility where our staff will sort them by type. The materials will eventually be shipped to processors to be made into new and useful items. Together we can reduce what goes to the landfill and put these resources to better use.
- Keep close track of the blue recycling containers. You will be charged **\$90 for the replacement of lost containers and/or lids**. Your application grants STR the right to enter the premises for delivery and retrieval of receptacles. You are liable for any personal injury or property damage resulting from use of this program. If you have any questions about the recycling program, please call (530) 541-5105.
- If you want to provide food waste recycling, contact us at (530) 542-8320 to arrange for information and resources. Food waste must be handled separately. **Do not put the bags of food waste in the blue dumpster. We will let you know how to bring the bags of food waste to the South Tahoe Refuse Resource Recovery Facility, 2121 Eloise St., Mon-Sat, 8:00 a.m. to 5:00 p.m.**

Contact Name: _____

Signature _____

Date: _____

FOOD WASTE RECYCLING GUIDELINES

Yes! Compostable!

Produce and food residuals

- Fruits and vegetables
- Bread, pasta, grains
- Coffee grounds
- Dairy products, butter, cheese
- Meat, including beef, pork, chicken, and fish
- Cut flowers
- Bones and egg shells



Not Compostable! Recycle or put with garbage for landfill!

Paper

- Cardboard and waxed cardboard
- Pizza boxes
- Milk cartons
- Paper bags containing vegetative waste
- Paper towels & napkins
- Shredded paper
- Uncoated paper plates & cups
- Waxed cardboard

Other Materials

- Compostable bio-bags.
- Compostable cups, plates, flatware
- Plastic or synthetic materials of any type
 - Plastic bottles, bags, utensils, banding or cording
 - Plastic packaging, clam shells, wrappers, plastic corks
 - Styrofoam containers
- Aseptic packaging (soy milk containers, juice boxes)
- Aluminum foil, bottles or cans
- Coated paper cups & plates
- Drink pouches
- Facial or toilet tissue
- Hot liquid cups or containers (i.e., coffee cups etc)
- Hazardous wastes
- Liquids, including grease